

## Red Deer Arts Council

Student Scholarships for Literary, Visual, Performing and Cinematic Artists  
providing financial assistance to Secondary and Post-Secondary School students  
from Central Alberta

# Scholarship Application & Guidelines

**Annual Deadline: April 1<sup>st</sup> at 4:00 pm**

## Important Notes

Read the application guidelines carefully for details about eligibility, the purpose of the award and how to apply.

Contact the Red Deer Arts Council well before the deadline if you want to discuss your application. Applicants are encouraged to contact the program administrator to discuss applications before the deadline.

Be sure the application includes all the required materials and forms:

- fill in all sections of the forms,
- use the checklist provided to confirm that you are preparing a complete application,
- include the checklist with your application.

Submit the complete application and all supporting materials on or before the deadline to:

in person/mail: Scholarship Awards  
c/o Red Deer Arts Council  
**6 – 4919 49 Street**  
**Red Deer, AB T4N 1V1**

by email: [submissions@reddeerartscouncil.ca](mailto:submissions@reddeerartscouncil.ca)

inquiries by phone: 403-348-2787

## Scholarship Program Introduction

**There are FIVE scholarships available, applicants may apply for ONE scholarship or award per year. Applications for scholarships A and B will be considered as one pool. Applicants may not win the same scholarship two years in a row.**

- A. The Princess Margaret Scholarship for Post-Secondary Students is awarded to the top scoring submission from a post-secondary student. Value: \$500.00 CAD
- B. The Canada Centennial Scholarship for Post-Secondary Students is awarded to the top scoring submission from a post-secondary student in a media other than that awarded for the Princess Margaret Scholarship. Value: \$500.00 CAD
- C. The Canada Centennial Scholarship for Secondary Students is awarded to the top scoring submission from a secondary school student. Value: \$500.00 CAD
- D. The Waskasoo Bluegrass Music Scholarship for Secondary Students is awarded to the top scoring submission from a secondary school student studying music and continuing their music career in a post-secondary school. Value: \$500.00 CAD
- E. The Red Deer College Music Society Scholarship for Post-Secondary Students is awarded to the top scoring submission from a student currently enrolled in a music or music-related program in a post-secondary school. Value \$750.00 CAD

### PLEASE NOTE:

- *Secondary* refers to High School students, equivalent to grades 9 through 12.
- *Post-Secondary* refers to any education undertaken after high school, i.e., College or University, no matter the year of study within the program, whether it be Undergraduate or Graduate studies.
- The Red Deer Arts Council reserves the right to withhold disbursement of any award if no suitable candidate submission is deemed eligible.

## Definition of the Arts

- **Performing Arts**, include without limitation: the creators, composers, choreographers, interpreters, and performers in music, dance, theatre, and opera.
- **Visual Arts**, include without limitation: painting, printmaking, sculpture, performance and installation of art, photography, new media, and fine craft.
- **Cinematic Arts**, include without limitations: film and video drama, documentary, and art film/video.
- **Literary Arts**, include without limitation: fiction including novel, creative non-fiction, short story, blended genres, poetry, and drama.

## How to Apply

1. Read this application carefully for details about eligibility, which materials to submit and how to apply. If you have specific questions, please contact the Red Deer Arts Council well in advance of the deadline.
2. Eligibility is determined based on the information you provide in your application. Be sure that your submission includes all the required materials and forms. Review your package to ensure all required forms and support materials are included as per the checklist.
3. It may be useful to have someone else review your application for eligibility and completeness against the award criteria.
4. One application per year will be accepted from an individual artist. Please ensure that we can access all documents if sending a link to a cloud folder. Submission materials will not be returned.
5. The Red Deer Arts Council attempts to maintain the integrity of any material submitted; it cannot accept responsibility for any loss or damage. Materials will be retained on file.
6. Applications may be mailed, emailed, or dropped off at the Red Deer Arts Council office.
7. If the annual deadline falls on a statutory holiday or a weekend, the deadline will be extended to 4:00 pm the next business day.
8. Late or incomplete applications will not be accepted. Red Deer Arts Council is not responsible for loss or damage of materials submitted in support of this application. It is recommended that you have a trusted reviewer check over your application for eligibility and completeness against the award criteria.
9. Mailed applications must be delivered or postmarked on or before the deadline. An email confirming receipt will be sent when delivered by that means. Please note that emails may not be received if they exceed 10MB in total size, another means of delivery is suggested for larger file sizes. (e.g., wetransfer.com)

## Eligible Applicants

Scholarships are open to students who maintain, or have immediate family who maintain, a principal residence in the City of Red Deer or the Central Alberta Zone (up to and including the communities of Rocky Mountain House, Ponoka, Stettler and Olds, as our boundaries).

Candidates must be Canadian citizens or landed immigrants currently enrolled as full-time students in a recognized post-secondary or secondary institution.

## Application Checklist

Use this list to confirm you have provided us with all relevant materials, check each box and include this page in your application. **We are unable to consider incomplete applications.**

### Ensure you submit the following materials:

- A Cover Letter** that describes:
  - your goals
  - how the funds are to be used  
(Music students must state how the funds are to be used toward furthering their music career via education.)
  
- A brief **Biography** of yourself, approximately 300 to 500 words
  
- A detailed current **Artistic Résumé** to clearly outline your experiences, ongoing studies in the arts, and achievements in the arts
  
- Two current Letters of Reference** which discuss the applicant's activities in the arts, achievements, and potential. These letters must come from credible sources who hold qualifications that would assist the jury in assessing your application.
  
- A selection of **your work** for adjudication
  - Visual art submissions should include a **list of accompanying artworks** (see page 6)
  
- The **Application Form** (page 5)
  
- This **Completed Checklist** confirming all necessary documents are included (page 4)

## Application & Declaration

By checking these boxes, you attest to the below eligibility requirements as they apply to you:

- You or your immediate family maintain a principal residence in the Central Alberta region as described in the eligibility description.
- You are a Canadian citizen, or a permanent resident currently enrolled as a full-time student in a recognized secondary or post-secondary institution.

### Please Print Legibly

Name of Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Institution you currently attend: \_\_\_\_\_

### How did you hear about us?

- RDAC Website
- Weekly Newsletter
- Social Media
- Other? \_\_\_\_\_

### Which Scholarship are you applying for? (e.g., A) \_\_\_\_\_

- A. The Princess Margaret Scholarship for Post-Secondary Students
- B. The Canada Centennial Scholarship for Post-Secondary Students
- C. The Canada Centennial Scholarship for Secondary Students
- D. The Waskasoo Bluegrass Music Scholarship for Secondary Students
- E. The Red Deer College Music Society Scholarship for Post-Secondary Students

### Declaration:

I am submitting this application for the purpose of obtaining financial assistance from the **Red Deer Arts Council Scholarship Award Program**. The statements herein and in all future submissions regarding this application are, to the best of my knowledge, true and correct. I understand that all or part of this application may be made available to the public in accordance with the Freedom of Information and Protection of Privacy Act. I understand and accept the conditions of the award, as detailed in the guidelines. I agree to abide by the decision of the peer assessment jury.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

(If you are a minor in Alberta, please have a guardian sign on your behalf.)

## Support Materials for Submission

[Indicate which genre of the arts applies to you and include the submission material as described:](#)

**Literary Artists:**

Include no more than 20 pages of original writing in English, double-spaced and single-sided. Submit creative forms such as poetry, fiction, creative non-fiction, and/or children’s literature presented in an easily readable font size. Submit as a hard copy or in a standard Word, Google Docs, or PDF digital format. We are unable to accept Apple ‘Pages’ files.

**Visual Artists:**

Include a USB key or cloud folder link\* with 9 to 18 digital images of individual artwork, at least two-thirds of which were completed within the last year. Ensure that all file names are clearly identified/named and include a corresponding list using the below format indicating Title, Media, Date, and Size (W x H x D in inches/feet.)

Include an artist statement for at least ONE of the works in the portfolio. Do not send actual artworks, they will not be returned. You may copy and type directly into the below chart.

#	TITLE	MEDIUM	YEAR	DIMENSIONS
1	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.

**Performing and Cinematic Artists:**

Submission may include a CD, DVD, website links (where your video is hosted), cloud folder links, or a USB key with 2 or 3 samples of the candidate’s choice in performance, one of which must be solo. Total duration of all content should not exceed 10 minutes. *Please see the Tips for Performing Artists on page 7 of this document.*

*\*The Red Deer Arts Council is not responsible for non-functional web links preventing access to review the submission materials. Any web links must land directly on the required page and not require a login or other entry to be viewed/played. Materials that cannot be accessed will not be considered. \**

**Provide all materials relevant to your application, if they are important, DO NOT ask the jury to look them up, include them. Additional supporting documents are a good thing.**

## Tips for Performing Artists: Video Audition Guidelines

### GENERAL:

- Theatre applicants must submit two contrasting monologues in one file. Together, both audition pieces must not exceed 10 minutes in length and must replicate the experience of a live audition, including a full body shot composition, without props or costume.
- Musical theatre applicants must submit one monologue and one song in one file. You may also include a dance piece if you wish. All pieces together must not exceed 10 minutes in length.
- Musicians may include one group performance and one solo performance that together must not exceed 10 minutes in length.
- Cinematic applicants must submit two short films or film excerpts in one file. Together, the selections must not exceed 10 minutes in length. Include a short introduction on who you are and what your films are about. See the tips for the applicant below.

### TIPS FOR THE VIDEO AUDITION:

- Introduce yourself and indicate the scholarship you are applying for with this audition.
- Briefly introduce your audition pieces
- You are strongly encouraged to use the same level of performance quality as in a live audition setting.
- The jury is assessing both artistic and technical ability in your performance.
- Ensure you are clearly seen without visual distractions.
  - Do not include any on-screen information such as clock, date, or other display symbols.
  - Wear neutral-coloured garments with no logos or busy patterns.
- Music should be clearly audible with no off-camera acoustic distractions.
- Have a qualified third party review your video audition pieces and be prepared to re-record if necessary.

### TIPS FOR THE CAMERA:

- The camera should remain stationary and level, preferably on a tripod. It should not be hand-held, mounted on a dolly or on any type of moveable base.
- The camera should reveal the applicant's entire body for pieces that involve dance or a great deal of movement, but without situating the applicant too far in the background or too close to the foreground of the video frame.
- The camera must track the applicant's movement as smoothly as possible.
- An audition piece may show a variety of close-up, medium, and full body shots where appropriate, as in a monologue.
- Audition pieces can be recorded separately. However, each audition piece should be recorded in one continuous video, shot without edit.
- Avoid shooting into a mirror and, if possible, having any background movement in the recording.
- The video recording should not distract from the applicant's performance with the use of zoom, fades, specialty lenses, etc.