

November 23, 2017

Call to Order

The regular meeting of the Board of Trustees of the Wolf Creek School Division No. 72 was called to order by the chair at 9:00 a.m. in the Learning Centre of the Ponoka office.

Present

Chair: L. Jess; Trustees: T. Bratland, B. Buchanan, P. Hansen, K. Lowry; Superintendent of Schools: J. Lovell; Secretary Treasurer: R. Hall; Recording Secretary: J. Haines

Regrets: L. Henry

Agenda Item 1.1 - Treaty Six Land Agreement Acknowledgement

Trustee Buchanan recited the Treaty Six Land Agreement Acknowledgement.

Agenda Item 1.2 - Adopt Agenda

306.17

Moved by B. Buchanan that the Board approve the November 23, 2017 regular board meeting as follows:

1. Call to Order
 - 1.1 Treaty Six Land Agreement Acknowledgement
2. In Camera
3. Appointments
 - 3.1 10:15 a.m. Mark McWhinnie - Base Calendar
 - 3.2 3:00 p.m. - Roger Hall, Timesheet Professional Development
4. Superintendent's Report
5. Action Items
 - 5.1 Additions to the Agenda
 - 5.2 Minutes November 2, 2017
 - 5.3 Change Board Highlights to "What We Did for Students Today"
 - 5.4 Edwin Parr Rep
 - 5.5 Zone 4 Surplus Funds
 - 5.6 Equitable and Adequate Funding 0 ASBOA Recommendation
 - 5.7 Instructional Hours/Assignable Time
 - 5.8 Bright Futures Play Academy Fees
 - 5.9 Base Calendar Draft 2018-2021
 - 5.10 Rock the Diploma
 - 5.11 Lacombe Christian School Lunch Invitation - February 15, 2018
 - 5.12 Board Retreat Agenda Items
 - 5.13 PSBAA Alternate
 - 5.14 Zone 4 Conflict of Interest
 - 5.15 Rural Caucus Representative
 - 5.16 Division Office Social Committee Invitation
 - 5.17 Letter to the Board
6. Trustee Reports
7. Information Items
 - 7.1 ASBA Zone 4
 - 7.2 PSBAA
 - 7.3 Facilities Report
 - 7.4 Safety and Wellness Report
 - 7.5 Transportation Report

Carried Unanimously.



Agenda Item 2.0 - In Camera

307.17
Meeting of the
Whole

Moved by P. Hansen that the Board hold a meeting of the whole with all persons excluded except Mr. Lovell, Mr. Hall and Mrs. Haines.

Carried Unanimously.

308.17
Open Meeting

Moved by P. Hansen that the Board revert back to an open meeting.

Carried Unanimously.

Superintendent's Report

Mr. Lovell reviewed the attached Superintendent's Report.

Appointments

Agenda Item 3.1 - 10:15 a.m. - Mark McWhinnie - Base Calendar

Mr. Mark McWhinnie, Assistant Superintendent entered the meeting.

Mr. McWhinnie presented the proposed 2018-2019 draft calendar and spoke to questions presented by the trustees.

Mr. McWhinnie withdrew from the meeting.

Action Items

Agenda Item 5.1 - Additions to the Agenda

No action taken.

Agenda Item 5.2 - Minutes November 2, 2017

309.17
November 2, 2017
Minutes Approved
with Amendments

Moved by P. Hansen that the Board approve the November 2, 2017 minutes with the following amendments: 5.6 "... L. Henry..."; 5.9 ..."ratify the attendance of Trustees Bratland, Hansen, Jess and Buchanan ..."; and 5.10 "... beginning at 9:30 a.m. in the ...".

Carried Unanimously.

Agenda Item 5.3 - Change Board Highlights to "What We Did for Students Today"

310.17
Board Highlights
Changed to What We
Did for Students
Today

Moved by P. Hansen that the Board change Board Highlights to "What We Did for Students Today".

Carried Unanimously.

Agenda Item 5.4 - Edwin Parr Rep

311.17
Trustee Buchanan
Appointed as Edwin
Parr Rep

Moved by K. Lowry that the Board appoint Trustee Buchanan as the Edwin Parr Representative.

Carried Unanimously,

Agenda Item 5.5 - Zone 4 Surplus Funds

It was the consensus of the trustees that Wolf Creek's preference is that Zone 4 Surplus funds be used for trustee development.

jj

Agenda Item 5.6 - Equitable and Adequate Funding - ASBOA Recommendation

This item was accepted for information only.

Agenda Item 5.7 - Instructional Hours/Assignable Time

This item was accepted for information only.

Agenda Item 5.8 - Bright Futures Play Academy Fees

312.17
BFPA Monthly Fee
Increased

Moved by T. Bratland that the Board direct the Superintendent to increase Bright Future Play Academy fees to \$110.00 monthly for the 2018-2019 school year.

Carried unanimously.

313.17
Superintendent to
Explore BFPA
Registration
Promotion to FNMI

Moved by P. Hansen that the Board direct the Superintendent to explore different avenues to promote Bright Future Play Academy registration to FNMI students.

Carried Unanimously.

Agenda Item 5.9 - Base Calendar Draft 2018-2021

314.17
Board Approves
2018-2019 Base
Calendar with
Changes

Moved by P. Hansen that the Board approve the draft 2018-2019 base calendar with the following Staff Collaboration day changes: a) move November 23 to November 30, and b) move December 7 to December 21.

Carried.

Agenda Item 5.10 - Rock the Diploma

315.17
Board Continues to
Support Rock the
Diploma

Moved by P. Hansen that the Board direct the Superintendent to offer Rock the Diploma at no cost to Wolf Creek Students for the 2017-2018 school year and to monitor and report back on the participation and results supporting our students in high school completion.

Carried Unanimously.

Agenda Item 5.11 - Lacombe Christian School Lunch Invitation - February 15, 2018

316.17
Invitation Accepted
for February 8, 2018

Moved by P. Hansen that the Board direct the Superintendent accept the Lacombe Christian School lunch invitation but to indicate a preferred date of February 8, 2018 with an alternate date of February 22, 2018.

Carried Unanimously.

Agenda Item 5.12 - Board Retreat Agenda Items

Board discussed Board Retreat Agenda items.

Agenda Item 5.13 - PSBAA Alternate

317.17
Trustee Buchanan
Appointed as the
PSBAA Alternate

Moved by K. Lowry that the Board appoint Trustee Buchanan as the PSBAA Alternate.

Carried Unanimously.

318.17
Trustee Buchanan to
Attend February 2018
PSBAA Council
Meeting

Moved by T. Bratland that the Board ratify the attendance of Trustee Buchanan to attend the next council meeting of PSBAA.

Carried Unanimously,

Agenda Item 5.14 - Zone 4 Conflict of Interest

This item was accepted for information.

Agenda Item 5.15 - Rural Caucus Representative

319.17
Trustee Henry
Appointed as the
Rural Caucus Rep

Moved by B.Buchanan that the Board appoint L. Henry as the Rural Caucus Representative.

Carried Unanimously.

Agenda Item 5.16 - Social Committee Invitation December 21, 2017

320.17
Social Committee
Lunch Invitation
Accepted

Moved by P. Hansen that the Board recommend trustees attend the luncheon on their own time.

Carried Unanimously,.

Agenda Item 5.18 – Item Added to Agenda

321.17
Item Added to
Agenda

Moved by T. Bratland that the Board to the agenda *add Agenda Item 5.19 - ATA Brunch Invitation December 3, 2017.*

Carried Unanimously.

Agenda Item 5.19 - ATA Brunch Invitation December 3, 2017

322.17
Trustees Authorized
to Attend ATA Local
Bruch

Moved by K. Lowry that the Board authorize the attendance of those trustees able to attend the ATA Local brunch December 3, 2017.

Carried Unanimously

Agenda Item 5.17 - Board Letter

323.17
Superintendent to
Invite Mr. Voolig to
December 14, 2017
Regular Board
Meeting

Moved by K. Lowry that the Board direct the Superintendent to invite Mr. Jan Voolig to appear before the Board on December 14, 2017 at 10:15 a.m.

Carried Unanimously.

Agenda Item 6.1 -7.5 Reports were accepted for information.

Agenda Item 3.2 - 3:00 p.m. (or end of meeting) - Roger Hall, Time Sheet Professional Development


Mr. Hall led the trustees through a professional development session on time sheet entry.

Meeting Adjourn

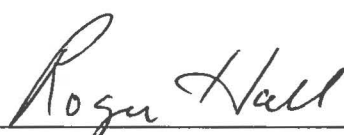
324.17
Meeting Adjourn

Moved by T. Bratland that the Board meeting adjourn. Time 2:55 p.m.

Carried Unanimously,



Chair



Secretary-Treasurer



SUPERINTENDENT'S REPORT
Office of the Superintendent
for
November 23, 2017

Rimbey Junior/Senior High School Modernization Update

Senior administration has been engaged in recent conversations with Alberta Education - Capital Planning Branch officials to move the Career and Technology Studies (CTS) portion of a school modernization forward. A formal letter has been submitted requesting permission to utilize Infrastructure Maintenance Renewal (IMR) funds in addition to creating a partnership with the Canadian Welding Association - Foundation to generate additional capital and equipment funding. A response from the Minister of Education is expected in the coming weeks regarding Wolf Creek's application.

Inclusive Education Meeting with Alberta Education

On November 9, 2017, Superintendent Jayson Lovell, Assistant Superintendent Amber Hester, and Director Lana Nogue, met with two Alberta Education representatives to discuss Wolf Creek's current challenges, successes and needs relating to our Inclusive Education profile. In this meeting a detailed overview was shared outlining how Wolf Creek supports diverse learners, including data on the number of students, costs to provide services, and current challenges. A key focus was outlining concerns on the sustainability of the current funding framework since the Board is currently providing \$5,929,994 in supplemental funding over and above the targeted funds provided by Alberta Education. A commitment was made by Alberta Education to share and discuss the information provided.

School Literacy Planning & Data Reviews

Learning Services team members continue to work side-by-side with a variety of school principals in reviewing their school literacy and achievement data to plan supports and interventions. In several schools this involves meeting with individual teams of teachers as well as school leaders to interpret data trends and design specific literacy supports as part of the school ACE plans.




Classroom Improvement Funds (CIF) Support LLI Expansion

Approximately \$54,000.00 of CIF grant dollars were utilized this month after consultation with school principals in expanding Leveled Literacy Intervention (LLI) kits across 15 schools in WCPS. These kits come at an opportune time for expansion of LLI programs after recent training that was arranged for 45 additional WCPS teachers in October and November. Schools are excited to put these resources to work to address student literacy interventions.

Bright Futures Play Academy Hosts Parent Literacy Sessions

On November 17, pre-kindergarten teachers across six Wolf Creek communities hosted parent sessions with Family Oriented Programs (FOP) that focused on establishing strong home literacy activities. Teachers worked with parents at this free workshop to model and support the development of early literacy strategies that are designed to expose pre-k children to literacy. Throughout the school year several other topics will be covered through FOP with our Parent Link and support specialists.

Dual Credit Planning Underway for High School Students



A number of new opportunities will be emerging for High School students across WCPS as they access some dual credit programs while completing their high school courses. These include, but are not limited to, working with Red Deer College and Campus Alberta Programs. With the recent provincial announcement by the Education Minister on further program grants this will be an exciting experience that leads to many post-secondary opportunities and careers for our students in the years ahead. Learning Services recently met with a committee at RDC to explore some of these opportunities.

Safe and Caring School Review - On Hold

We had three (3) schools conduct the review in October. It was surfaced that there were some technical errors and some items that were to be adjusted from our pilot last year that were not fixed to the degree we expected. Safe and Caring Schools and Communities has halted the reviews to ensure that any glitches have been fixed. They will resume in the new year.

Impact Assessment Reviews - Underway

ILS Team is meeting with every school to review their Impact Assessments. This process is a collaborative process with the ILS Team and School Teams. They review all Impact Assessments to identify if there are any adjustments needed for current identified students and to create new profiles for any new students that have arrived thus far this year. [Schedule for Visits](#)



Upcoming Meeting and ILS Events

The following [LINK](#) provides an overview of the meeting dates for our Inclusion Coaches, School Social Workers, Cohort groups, and professional development opportunities from Inclusive Learning Services.






Bully - Prevention Week

Bully Awareness and Prevention Week took place during the week of November 13-17, 2017. There were many activities planned for this week. The SSW team opted to remain with the same theme as last year, which was "ERASE Bullying". Here are some of the activities suggestions provided for schools: [Bully Awareness and Prevention Week Activities](#)

Information From Alberta Education - Bill 24

We are certain that you have heard about the anticipated passing of [Bill 24](#). We have reviewed the information that the government has provided us and are cross referencing the attached memo with all our existing policies and Admin procedures. Thus far it doesn't look as if there will be any changes to our documents or direction. If something surfaces we will be sure to let everyone know. There are a few important sections that are highlighted in yellow in the linked document that will be discussed at the Admin Meeting on Nov. 15th as they directly pertain to the role of the Principal.

Code of Conduct



School Codes of Conduct are being submitted from all schools to Barb Reaney to review as per legislative requirements. Inclusive Learning Services will contact any schools that need adjustments or revisions to their Codes of Conduct. They will then be posted on each school's website.

