

October 19, 2017

Call to Order

The regular meeting of the Board of Trustees of the Wolf Creek School Division No. 72 was called to order by the chair at 9:00 a.m. in the Learning Centre of the Ponoka office.

Present

Chair: L. Jess; Trustees: T. Bratland, P. Hansen, B. Huff, D. Peterson;
Superintendent of Schools: J. Lovell; Secretary Treasurer: R. Hall;
Recording Secretary: J. Haines

Regrets: B. Walker

Trustee Huff recited the Treaty Six Land Agreement Acknowledgement.

Agenda Item 1.2 - Adopt Agenda

260.17

Moved by T. Bratland that the Board approve the October 19, 2017 agenda as follows:

1. Call to Order
 - 1.1 Treaty Six Land Acknowledgement
 - 1.2 Adopt Agenda
2. In Camera
3. Appointments
4. Superintendent's Report
5. Action Item
 - 5.1 Additions to the Agenda
 - 5.2 Minutes October 6, 2017
 - 5.3 ASBA SiPP
 - 5.4 AERR & 3 Year Plan
 - 5.5 RJHS Field Trip 2018
 - 5.6 Superintendent's Evaluation
 - 5.7 Board Self Evaluation
 - 5.8 Review Board Year Plan
 - 5.9 Board Policy 7 - Board Operations (Revised)
 - 5.10 Return of WCPS Equipment from Trustees not Returning
 - 5.11 Board Budget Reduction
 - 5.12 Meetings with Municipal Counterparts
6. Trustee Reports
7. Action Items
 - 7.1 Facilities Report
 - 7.2 Health & Wellness Report
 - 7.3 Transportation Report
 - 7.4 Finalized Capital Plan

Carried Unanimously.

Agenda Item 2.0 - In Camera

261.17
Meeting of the
Whole

Moved by P. Hansen that the Board hold a meeting of the whole with all persons excluded except Mr. Lovell.

Carried Unanimously.

Mr. Hall and Mrs. Haines withdrew from the meeting.

Mr. Hall and Mrs. Haines entered the meeting.

262.17
Open Meeting

Moved by D. Peterson that the Board revert back to an open meeting.

Carried Unanimously.

Appointments

Superintendent's Report

Mr. Lovell reviewed the attached Superintendent's Report.

Action Items

Agenda Item 5.1 - Additions to the Agenda

No action taken.

Agenda Item 5.2 - Minutes October 6, 2017

263.17
October 6, 2017
Minutes Approved

Moved by P. Hansen that the Board approve the Minutes of October 6, 2017 as presented.

Carried Unanimously.

Agenda Item 5.3 - ASBA SiPP

264.17
SiPP Proposal
Approved and
Endorsed

Moved by P. Hansen that the Board approve and endorse the Supplemental Integrated Pension Plan (SiPP) proposal as presented by the Alberta School Boards' Association (ASBA).

Carried Unanimously.

Agenda Item 5.4 - AERR & 3 Year Plan

Jayson reviewed the AERR & 3 Year Plan. Information is still outstanding and will be presented in its finality at a meeting in November 2017.

No action was taken.

Agenda Item 5.5 - RJHS Field Trip 2018

265.17
RJSH March 2018
Field Trip Approved

Moved by T. Bratland that the Board approve the Rimbey Jr/Sr High School March 2018 field trip as presented.

Carried Unanimously.

Agenda Item 5.6 - Superintendent's Evaluation

266.17
Approve
Superintendent's
Evaluation

Moved by B. Huff that the Board approve the Superintendent's Evaluation Report as developed during the evaluation workshop of October 10, 2017 as an accurate account of the Superintendent's performance for the period September 30, 2016 to September 1, 2017; and further the Board authorized the Chair to make any required technical edits and to sign the report of the Board's behalf.

Carried Unanimously.

267.17
Superintendent
Salary Increase

Moved by T. Bratland that the Board increase the Superintendent's salary compensation by 2% as per the Annual Superintendent's Evaluation.

Carried Unanimously.

Agenda Item 5.7 - Board Self Evaluation

268.17

Moved by P. Hansen that the Board approve the Board Self Evaluation

Approve Board Self Evaluations Report as developed during the evaluation workshop of October 10, 2017 as an accurate accounting of the Board's performance for the period September 30, 2016 - September 1, 2017.

Carried Unanimously.

Agenda Item 5.8 - Review Board Year Plan

269.17 Moved by P. Hansen that the Board amend Policy 2A, Annual Board Year Amend and Approve Board Year Plan Plan as reviewed and discussed.

Carried Unanimously.

Agenda Item 5.9 - Board Policy 7- Board Operations (Revised)

270.17 Moved by B. Huff that the Board reduce the monthly prep days from three Board to Reduce Prep Days days to two days for trustees and from four days to three days for the Board Chair.

Carried Unanimously.

271.17 Moved by B. Huff that the Board amend Policy 7.11.2 to "Travelling time is Amend Policy 7.11.2 not to be included in the per diem charge for meetings at Division Office."

Carried Unanimously.

272.17 Moved by D. Peterson that the Board amend Policy 7 to include graduations and Retirement and Recognition Banquet to be chargeable items for per diem. Ammend Policy 7 to include Graduations and Retirement & Recognition Banquet for Per Diems

Carried

Agenda Item 5.10 - Return of WCPS Equipment from Trustees Not Running

It was the consensus of the Board that the non-returning trustees be allowed to keep the equipment provided to them during their term in office.

Agenda Item 5.11 - Board Budget Reduction

This item was dealt with under 5.9.

Agenda Item 5.12 - Meetings with Municipal Counterparts

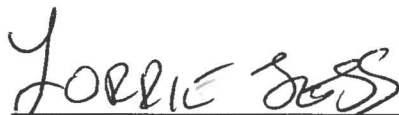
It was the consensus to add this item to the PR Committee meeting.

Agenda Items 6.1 – 7.4 were presented for Information.

Meeting Adjourn

273.17 Moved by D. Peterson and B. Huff that the Board meeting adjourn. Time Meeting Adjourn 2:23 p.m.

Carried Unanimously.



Chair



Secretary-Treasurer



SUPERINTENDENT'S REPORT
Office of the Superintendent
for
October 19, 2017

Continued Partnerships for Dual Credit and High School ReDesign

Learning Services recently had a chance to tour the Bonnyville site and meet with educational leaders in Northern Lights School Division to discuss our cohort of student learning experiences with Rig Safety Training. During these discussions additional potential course offerings were examined as part of Dual Credit and High School ReDesign opportunities to bring more opportunities with trades and career exposure to students. Additional local opportunities will also be expanded in Semester 2 with career and trade exposures.

New Examination Accommodation Processes

Learning Services and Inclusive Learning Services met to discuss the implementation of new provincial exam accommodations for PAT and Diploma exams. These new processes allow for students to have access to specific universal accommodations and some extra writing time where needed without Ministry approval. However, these processes also need to be implemented while respecting the security and integrity of the assessment. Thanks to support from Technology Services, WCPS is one of the first districts in the province to have a well supported and solid accommodation process to respond to these new Ministry allowances. This will serve our students well in the coming months and years. This plan was communicated to each school principal through a visit to schools during the past few weeks starting with High Schools and will continue for other schools in the weeks ahead. Other school visits around PAT accommodations will continue soon as well.

Assignable Time Provisions

Within the collective agreement teachers have assignable time clauses which need to be calculated at the start of the year to ensure we are in compliance with the collective agreement. A team of division office leaders has been meeting with school principals to refine this calculation. This work is nearing completion and is ready to be shared with school principals.

Family Oriented Program Sessions Underway

Families with pre-kindergarten children are encouraged to attend a variety of Family Oriented Program sessions held across WCPS through support from our pre-kindergarten teachers and a number of community agency partners. This information is available [at this link](#) and the first session was held on October 6 for families in a variety of communities. The first event was well received by parents and community partners with Parent Link Centres providing strong parent support.

Focus and Review of AERR and Literacy Data

Recently at the WCPS Administrators' Retreat in mid October, a review of the specific data measures around school AERR Summary Reports, PAT and Diploma Exam results and a wide variety of literacy data was shared with school administrators. They will utilize this data to build specific goals in their school ACE Plan for 2017-2018. Learning Services is continuing to meet with each school principal in the coming weeks to follow up on this data review and identify some support areas to continue further growth and discuss maintaining some of the recent strong results.

Teachers Advising and Guiding (TAG) Meeting: October 17, 2017

The first TAG meeting of this year will focus on providing input and direction on the thoughtexchange data gathered last fall from a district-wide engagement. Both district and school data will be reviewed and TAG members will have an opportunity to update senior leadership on to what degree this feedback has impacted their school.