

September 21, 2017

Call to Order

The regular meeting of the Board of Trustees of the Wolf Creek School Division No. 72 was called to order by the chair at 9:00 a.m. in the Learning Centre of the Ponoka office.

Present

Chair: L. Jess; Trustees: T. Bratland, P. Hansen, B. Huff, D. Peterson;
Superintendent of Schools: J. Lovell; Secretary Treasurer: R. Hall;
Recording Secretary: J. Haines

Regrets: B. Walker

Agenda Item 1.1 - Treaty Six Land Agreement Acknowledgement

Trustee Hansen recited the Treaty Six Land Agreement Acknowledgement.

Agenda Item 1.2 - Adopt Agenda

230.17
Adopt Agenda

Moved by D. Peterson that the Board approve the September 21, 2017 agenda as follows:

1. Call to Order
 - 1.1 Treaty Six Land Agreement Acknowledgement
 - 1.2 Adopt Agenda
2. In Camera
3. Appointments
 - 3.1 9:30 a.m. Terry Gunderson - ASBA Policy Review
4. Superintendent's Report
5. Action Items
 - 5.1 Additions to the Agenda
 - 5.2 Minutes September 8, 2017
 - 5.3 Ecole Secondaire Lacombe Composite High 2018 Field Trip - Italy
 - 5.4 LAPA Presentation Request
 - 5.5 Board Budget Reduction Discussion
 - 5.6 Connect Parent Group Follow-Up
 - 5.7 Ministerial Order 038-2017
 - 5.8 Enrollment Update
 - 5.9 Educational Assistants
6. Trustee Reports
7. Information Items
 - 7.1 Facilities Report
 - 7.2 Safety & Wellness Report
 - 7.3 Transportation Report

Carried Unanimously.

Agenda Item 2.0 - In Camera

231.17
Meeting of the
Whole

Moved by T. Bratland that the Board hold a meeting of the whole with all persons excluded except Mr. Lovell, Mr. Hall and Mrs. Haines.

Carried Unanimously.

232.17
Open Meeting

Moved by P. Hansen that the Board revert back to an open meeting.

Carried Unanimously.

233.17
Addition to the
Agenda

Moved by B. Huff that the Board add "Agenda Item 5.10 - Meet with Town of Blackfalds to Discuss Capital Planning".

Carried Unanimously.

Appointments

Mr. Terry Gunderson, Education Consultant, Alberta School Boards Association, and Mrs. Dawn Bleskie, Executive Assistant Wolf Creek Public Schools, entered the meeting.

Agenda Item 3.1 - 9:30 a.m. Terry Gunderson - ASBA Policy Review

Mr. Gunderson spoke to the policy review that was undertaken and reviewed each policy with the Board.

The Board recessed for lunch at 12:00 p.m. and reconvened at 1:00 p.m. with the following persons in attendance:

Chair: L. Jess; Trustees: T. Bratland, P. Hansen, B. Huff, D. Peterson; Superintendent of Schools: J. Lovell; Secretary Treasurer: R. Hall; Recording Secretary: J. Haines

The Board continued with the review of Board Policies.

The Board thanked Mr. Gunderson for his assistance in reviewing all Policies and Administrative Procedures of Wolf Creek School Division No. 72. Mr. Lovell thanked Mrs. Bleskie for her invaluable time spent working collaborative with Mr. Gunderson in revising the policies and administrative procedures.

Mr. Gunderson and Mrs. Bleskie withdrew from the meeting.

Superintendent's Report

Mr. Lovell spoke to the attached Superintendent's Report.

Action Items

Agenda Item 5.1 - Additions to the Agenda

234.17
Additions to the
Agenda

Moved by P. Hansen that the Board add *Agenda Item 5.11 - Approve Reviewed Board Policies* and *Agenda Item 5.12 – Town of Blackfalds Election Agreement* to the agenda.

Carried Unanimously.

235.17
Approve Amended
Agenda

Moved by D. Peterson that the Board approve the agenda as amended.

Carried Unanimously.

Agenda Item 5.2 - Minutes September 8, 2017

236.17
September 8, 2017
Minutes Approved

Moved by P. Hansen that the Board approve the minutes of September 8, 2017 as presented.

Carried Unanimously.

Agenda Item 5.3 - ESLCH 2018 Field Trip - Italy

237.17
ESLCH March 2018
Field Trip Approved

Moved by B. Huff that the Board approve the March 2018 Ecole Secondaire Lacombe Composite High School field trip as presented.

Carried Unanimously.

Agenda Item 5.4 - LAPA Presentation

238.17
Respond Back to
LAPA

Moved by P. Hansen that the Board direct the Superintendent to respond back to the Lacombe Athletic Park Association (LAPA) with a date in early November.

Carried Unanimously.

Agenda Item 5.5 - Board Budget Reduction Discussion (June 2017)

The Board discussed options to reduce their 2017-2018 budget by \$20,000.00. It was the consensus of the Board to defer this item to the October 6, 2017 Regular Board Meeting where additional budget information will be provided.

Agenda Item 5.6 - Connect Parent Group Follow-up

239.17
Communicate
Alternative Plans for
Funding Dollars

Moved by B. Huff that the Board direct the Superintendent to communicate back to Mrs. Christy Wyse that the Board has alternative plans for funding dollars at this time.

Carried Unanimously.

Agenda Item 5.7 - Ministerial Order 038/2017

240.17
Implement
Ministerial Order
038/2017 for Election
Purposes

Moved by P. Hansen that the Board implement Ministerial Order 038/2017, Modified Voting Procedures, in Wolf Creek School Division No. 72 to allow the following:

- 1) Designating location and number of voting stations,
- 2) Electors statement is changed to Local Authorities Election Forms Regulation (AR 478/2003),
- 3) Blind voter template can be determined by Wolf Creek School Division No. 72, and
- 4) Appointing deputies to take votes of electors unable to attend voting stations.

Carried Unanimously.

Agenda Item 5.8 - Enrollment Update

Mr. Lovell provided an update on the current enrollment numbers as of September 19, 2017. No action taken on this item.

Agenda Item 5.9 - Educational Assistants

Ms. Amber Hester, Assistant Superintendent of Schools, and Ms. Lana Nogue, Director of Student Services, entered the meeting.

Ms. Hester provided updated information on the increased enrollments of Level 4, Severe Needs, students and the shortfall in Educational Assistants that is creating potential safety issues for the 2017-18 school year.

241.17
Seven FTE
Educational
Assistants Approved

Moved by B. Huff that the Board authorize the expenditure of seven (7) FTE additional Educational Assistants at a projected budget cost of \$305,200 to meet the needs of hotspots created by the increase of 80 additional Level 4, Severely Complex Needs, students in the division.

Carried Unanimously.

242.17
Superintendent to
Undertake Analysis
of Current Budget

Moved by D. Peterson that the Board direct the Superintendent to undertake an analysis of the current operational budget to determine possible cost reductions for the 2017-2018 school year.

Carried Unanimously.

Agenda Item 5.10 - Meeting with Town of Blackfalds to Discuss Capital Planning

Mr. Lovell provided background on the population growth and enrollment growth of in Blackfalds. It was a suggestion by Alberta Infrastructure that Wolf Creek School Division No. 72 explore partnering options and ideas with the Town of Blackfalds and private industry.

243.17
Superintendent to
Establish Meeting
with Town of
Blackfalds

Moved by B. Huff that the Board direct the Superintendent to establish a meeting with the Town of Blackfalds mayor, council, and CEO, to provide an update on the capital plan and pursue thoughts on potential partnerships prior to the October 16, 2017 Municipal Election.

Carried Unanimously.

Agenda Item 5.11 - Approve Reviewed Board Policies

244.17
Board Approve
Amended Policies as
Presented

Moved by T. Bratland that the Board approve amended Board Policies 1-16 and 18-19 as presented and detailed by Mr. Terry Gunderson, Educational Consultant, Alberta School Boards' Association.

Carried Unanimously.

Agenda Item 5.12 - Election Agreement with Town of Blackfalds

245.17
Enter into Election
Agreement with
Town of Blackfalds

Moved by P. Hansen that the Board direct the Superintendent to enter into an Election Agreement with the Town of Blackfalds and further appoint Mrs. Betty Quinlan to act as Returning Officer for Wolf Creek School Division No. 72 in Ward 5.

Carried Unanimously.

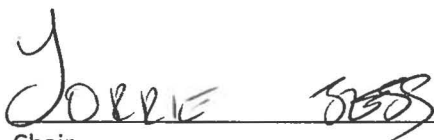
Agenda Items 6.1 – 7.3 were accepted for information

Meeting Adjourn.


246.17
Meeting Adjourn

Moved by T. Bratland that the meeting adjourn. Time 4:30 p.m.

Carried Unanimously.



Chair



Secretary-Treasurer



SUPERINTENDENT'S REPORT
Office of the Superintendent
for
September 21, 2017

Enhanced Learning Model (ELM) Overview

Over 150 Wolf Creek high school students accessed the Enhanced Learning Courses in 2016-2017 to support their course delivery. The ELM Courses are making a difference for our students and assisting our staff with strong content delivery. This summary outlines the progress and results achieved through this innovative model.

[Link to ELM Executive Summary](#)

Learning Beyond the Classroom - Dual Credit and HS ReDesign

Five students from Bentley School will be participating in the Rig Training Program near the end of September. This partnership is in Year 2 with Northern Lights School Division and the commentary from parents and students has been extremely positive. Additional conversations are taking place with Red Deer College around dual-credit opportunities as selected students from WCPS will have this opportunity in Semester 2 this year.

Literacy Supports and Training

Staff from schools across WCPS were provided with two upcoming PD opportunities to be part of Leveled Literacy Intervention (LLI) training this Fall. This training allows teachers new to the profession or teachers unfamiliar with this intervention to receive support in implementing literacy assessments and intervention programs for students in K-9. A recent PD event was also held for Read 180 teachers as we have this program expanding in two Outreach schools and new teachers in some other school sites.

Bright Futures Play Academy & Kindergarten Cohort

Staggered entry for pre-kindergarten started and we have additional families still registering for remaining spots. We have strong pre-k enrolment numbers with many children qualifying for additional supports through provincial funding that will benefit from early intervention. Teachers have also received some additional professional development during start-up dates on speech and language supports. Some of this training has also involved our pre-kindergarten teachers working with kindergarten teacher colleagues to build coherence between Age 3 to Age 5 programs on speech and language support focused on articulation. This took place on September 15.

AP Reviews that were: NEW or URGENT

The following AP's were reviewed with Administrators at their September meeting. There has been a comprehensive AP review and all AP's will be shared with Admin November 29th and January 15th but the following four were needing some attention for school start up.

- a. AP 162 - Smudging
- b. AP 176 - Sexual Orientation and Gender Identity
- c. AP 352 - Student Investigations and Searches
- d. AP 353 - Student Locker Searches

ILS Meetings and Cohorts:

There are a variety of meetings and cohorts that are taking place in the ILS Department. Here are upcoming meetings and the agendas so that you are aware of the content being covered. The agenda's may not be completely finalized but will be before each of the meeting dates and the links will be updated. If any Board members would like to attend these meetings you are more than welcome.

- a. FNMI Cohort Agenda - Tuesday, October 3
- b. SSW Meeting Agenda - Wednesday, September 27
- c. IC Meeting Agenda - Wednesday, September 27
- d. Advisor Meeting Agenda - Friday, October 6

Safe and Caring Schools Audit Schedule

We are excited to share that the Safe and Caring Schools Review will be underway soon. The Safe and Caring Schools Committee met with Administrators on Sept. 20th to review the process and expectations. There was a schedule created that starts the week of November 6th and finishes April 25th. The review includes: interviews with staff, surveys of staff and students and a parent feedback component. Once all the data has been collated the school receives a report with the data and recommendations on areas for growth.

SRO Handbook

The committee that worked on the SRO handbook has now completed this work and it was Shared with Administrators on Sept. 20th. This will be a guiding document for WCPS and the police service as we continue to grow our partnership to support schools and students.



The committee consisted of:

- Amber Hester, Assistant Superintendent, Wolf Creek Public Schools
- Barb Reaney, Safe & Caring, Wolf Creek Public Schools
- Lorne Blumhagen, Chief of Police, City of Lacombe Police Service
- Jeff Hewitt, SRO, City of Lacombe Police Service
- Ken Morrison, Staff Sergeant, Blackfalds RCMP
- Luke Lichty, SRO County of Lacombe, Blackfalds RCMP
- John Szerve, SRO Town of Blackfalds, Blackfalds RCMP
- Mike Numan, Staff Sergeant, Town of Ponoka, Ponoka RCMP
- Jackie Tessel, SRO Town of Ponoka, Ponoka RCMP
- Val Yaremchuk, Principal, Ecole' Secondaire Lacombe Composite
- Sonja Dykslag, Principal, Ecole' Lacombe Upper Elementary
- Della Lastiwka, Principal, Iron Ridge Intermediate
- Ron Rarick, Assistant Principal, Ponoka Secondary Campus
- Rob Pearn, Assistant Principal, Ponoka Outreach
- Stephen Lush, Assistant Principal, Bentley School

Here is a link to the completed document: [Handbook](#)

JJ