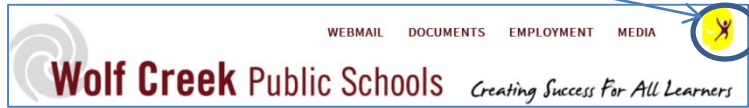


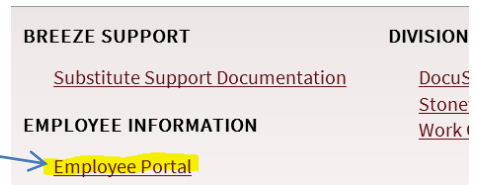
New Employee Portal

Welcome to the new Employee Portal which is replacing the former Bellamy Employee Self Service (ESS).

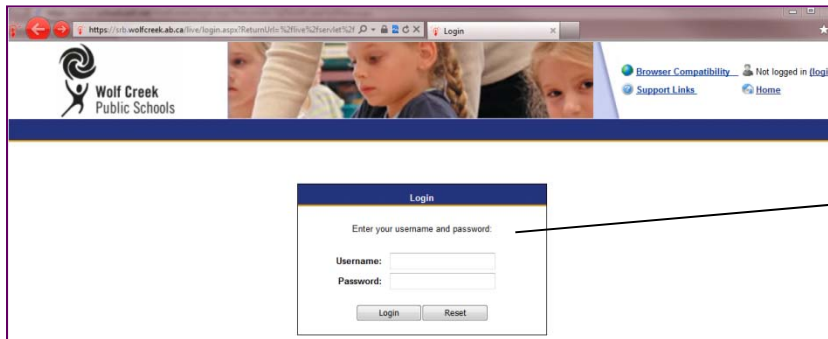
On the WCPS web page click on the learner to access internal links.



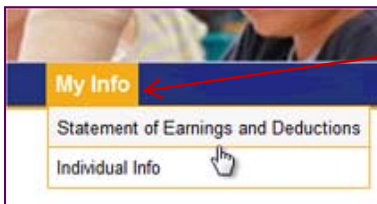
Public Schools *Creating Success For All Learners*



On the drop down menu click the **Employee Portal**.

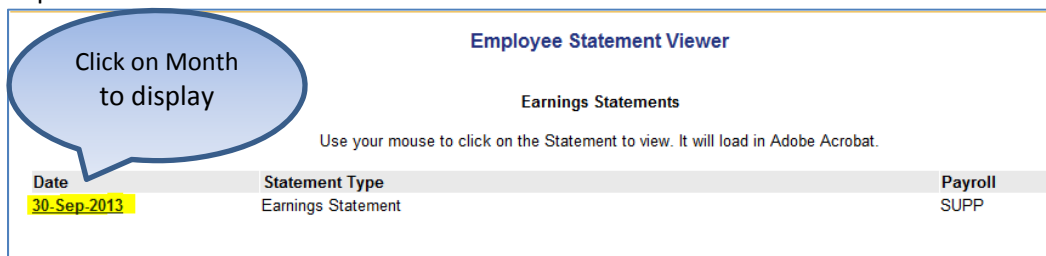


Log in using the WCPS Windows User ID and Password

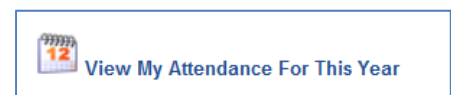
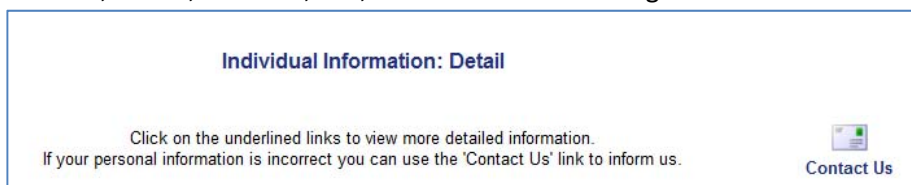


- Click on My Info.**
- **Statement of Earnings and Deductions** contains all pay slips since Sept. 2013
 - **Individual Info** contains your current payroll information

Statement of Earnings and Deductions - provides access to the pdf version of your Earnings Statements. These may appear in a separate tab so remember to close when done.



Individual Information – provides you with your personal payroll information such as Name, Address, Employee No., Position, Status, Location, FTE, current and future assignments etc.



Attendance view will be available at a later date.

Click on the  Logout in the upper right corner to exit.

The Employee Information Portal is accessible outside the WCPS network.